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## **AFFORDABLE HOUSING APPLICATION INFO**

### Thank you for your interest in Affordable Housing.

We have received your request for an application. Our pre-application process is now done online. No paper application will be sent. To submit a preliminary application, please visit our website at:

# www.AffordableHomesNewJersey.com

### Follow these two easy steps to apply today!

#### Step One:

- Click the "Pre-Application" link at the top of the homepage.
- **Click the top blue box**, complete and submit the form. If you <u>do not</u> have an email address, please call 609-664-2769 ext. 10 and we will help you complete your pre-application.
- You will receive an email from us shortly. If you do not receive this email, please check your **Spam folder**.



• Your pre-application is NOT complete until you join waiting lists in Step 2 below.



#### **Step Two:**

- Open the email and click on your **Applicant Profile Link** to visit your profile.
- On your profile page, you will be able to Join Ownership and/or Rental waiting lists.
- You may request your profile link at any time on our website.
- Monitor your email regularly and please respond in a timely manner.



#### APPLY ONLINE TODAY!



#### **Affordable Homes New Jersey**

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#### Dear Applicant,

Thank you for your inquiry about affordable housing. Please refer to the following resources for more information regarding the affordable housing pre-application process, as well as other questions you may have:

1. Submitting a preliminary application and joining waiting lists has never been easier. Please visit our website at www.affordablehomesnewjersey.com to submit a pre-application. See other side for details.

To apply to Cooper Tower in Woodbridge, NJ, please complete the separate preliminary application specifically for that location only.

#### Our pre-application process is now done online and may be completed on a computer, smart phone or tablet. No paper application will be sent.

*If you <u>do not</u> have an email address, please call the number below to complete your pre-application.* 

- 2. Once you have completed the pre-application process, you can review, join or leave waiting lists, as well as update profile information, at any time. Click the **Applicant Profile Link** provided in the original email sent to you when you submitted your pre-app or you may also request your Profile Link using the **"Profile Link"** button at the top of the homepage.
- 3. For more information about a specific municipality or development, go to the homepage of our website:
  - On the right side of the homepage, below the Social Media icons, there are two drop-down menus: Ownership Location and Rental Location.
  - Select the menu by clicking on the triangle and you will see a list of municipalities where we work.
  - Click on an address below the municipality name and it will bring up a separate webpage for each development with important information, such as income limits.
- 4. The **Frequently Asked Questions database** on our homepage has answers to many commonly asked questions like "what is considered income" and "what documents will I be required to submit when I am invited to submit a full affordable housing application?".
- 5. The link for **Current Listings** on our homepage highlights specific units where there is a very short waiting list; we also post new lottery information here, too.
- 6. We have compiled a list of other **Resources** that might be able to assist you while you are waiting for affordable housing. Additionally, the New Jersey Housing Resource Center website (www.njhrc.gov) may provide you with valuable information.

If after exploring these options you still have a question, please email us at **homes@cgph.net** and we will get back to you as soon as possible. Or call 609-664-2769 extension 10, if you prefer.

Please provide details in your email or voicemail so we can better direct your question.

Thank you, CGP&H

## www.AffordableHomesNewJersey.com