

**TOWNSHIP OF OCEAN
SPECIAL EVENTS COMMITTEE
REGULAR MEETING MINUTES
April 12, 2016**

Meeting began at 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

Pursuant to the provisions of the New Jersey Open Public Meeting Act, sending copies of the notice of the meeting properly provided adequate notice of the meeting to the Asbury Park Press and the Atlantic City Press. Notice was posted on the bulletin board in the Administration Building.

STATEMENT OF RESPONSIBILITIES: The Special Events Committee is an advisory committee to the Township Committee. Discussions and motions made at this meeting are understood to be recommendations only and dependent on the consideration of the Township Committee for approval.

The meeting of the Township of Ocean's Special Events Committee was held on the above date and time. The meeting was called to order by Chair, Jeanne Broadbent.

ROLL CALL

Members Present:	Georgette Boden	Jeanne Broadbent	Pat Eppolito
	Barbara Houston	Jay Manza	Rita Sweeney
	Gina Schreier	Jeff VonSchmidt	

Members Absent: Joan Tredy, Debra Woods

APPROVAL OF MINUTES – March 8, 2016

Barbara Houston made a motion to accept the minutes and Pat Eppolito seconded them.
All in favor

Special Events Committee minutes 4-12-2016

CORRESPONDENCE:

Secretary mentioned that the only correspondence she had were two emails between our member Jeff von Schmidt and the teacher at school in reference to the students and our stage time at Founder's Day. Secretary read them into the record.

Discussion took place about the entertainment on stage, times etc.

Chair stated that she received the Ocean County Tourism grant in the amount of \$750.00. It is a matching grant which means we get \$750.00 grant and the town matches \$750.00. This is used all in advertising in Leader which has already started. We run six ads and it started in April, This month might be Tuckerton, Barnegat, Stafford and next month Tuckerton, Barnegat, Stafford, Sand Paper half page ads.

OLD BUSINESS

Easter Egg Hunt – Palm Sunday, March 20th

Chair thanked Gina for the First Aid Auxiliary Girls and she had three other people come and their parents. They all helped bury the eggs and helped serve the things.

Volunteers Courtney Schreier, Isabella Kane, Alexa Dringus, Allison Westman, Hannah Craft, Arianna Loftus, Ben LoParo, and Robert Woodcock

Chair stated that we had 158 kids in the first group and 79 kids in the second group.

UPCOMING EVENTS

Wine Festival – April 23rd and 24th

Help promote this event. There will be at least eight if not nine wineries. She is going to expand the footprint to include where the playground was and almost to the road.

Bussing will be provided from the school.

Special Events Committee minutes 4-12-2016

FOUNDER'S DAY

Stage – Georgette went over the schedule

Cupcake Decorating – Flowers are the theme, Rita Sweeney and Pat Eppolito

Cupcake Eating – Gina Schreirer and Joni Tredy - Explanation of what to expect and what was needed, like water, paper towels. Time 3 minutes for 5 and under (6 cupcakes) and 2 minutes for the 6 to 8 and 2 minutes for 9 to 12 (12 cupcakes). Whoever has the most eaten in their time limit. Cost to enter is \$5.00.

Supplies needed – water, napkins and paper towels and tablecloths

Registration: Jeanne, Jeff, Pat, Sal, Rita, Jay and Lydia

Vendors: We are at 95 which includes the town tables also. With the Vendors and Food Vendors we are up to over 100.

Food Vendors –Georgette mentioned that people would like to be able to sit in the tent when they get their food. Discussion took place as to where and how to place them.

Paint the Town Pink - There will be garden flags for sale and the poles. The flag and pole together cost is \$15.00, if you want the flag only they will be \$10.00. The town will put bows out again.

Chair asked the members if they had anything else:

Jay brought up the food vendors again discussion took place. Jeanne said maybe a food court. Jeff asked if we wanted to do a real food court it could be at the back of the school where the K-9's were last year. They would be near the tent and they would all be in one place. We will do signs and most people walk through that area.

Barbara Houston asked what she could do and Georgette asked her to help with stage.

Chair asked for a motion to close: Pat Eppolito made a motion to adjourn and Barbara Houston seconded it. All in favor

Meeting Adjourned at 8:00 p.m.

Respectfully Submitted:

Lydia M Dodd
Recording Secretary