

**TOWNSHIP OF OCEAN  
SPECIAL EVENTS COMMITTEE  
REGULAR MEETING MINUTES  
September 13, 2016**

Meeting began at 7:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETING ACT STATEMENT**

Pursuant to the provisions of the New Jersey Open Public Meeting Act, sending copies of the notice of the meeting properly provided adequate notice of the meeting to the Asbury Park Press and the Atlantic City Press. Notice was posted on the bulletin board in the Administration Building.

**STATEMENT OF RESPONSIBILITIES:** The Special Events Committee is an advisory committee to the Township Committee. Discussions and motions made at this meeting are understood to be recommendations only and dependent on the consideration of the Township Committee for approval.

The meeting of the Township of Ocean's Special Events Committee was held on the above date and time. The meeting was called to order by Chair, Jeanne Broadbent.

**ROLL CALL**

Members Present:    Jeanne Broadbent    Pat Eppolito    Barbara Houston  
                                 Jay Manza                    Rita Sweeney    Jeff VonSchmidt

Members Absent:    Georgette Boden, Gina Schreier, Joan Tredy, Debra Woods

**APPROVAL OF MINUTES –August 9, 2016**

Rita Sweeney made a motion to accept the minutes and Pat Eppolito seconded them. All in favor

## **Special Events Committee minutes 9-13-2016**

### **CORRESPONDENCE:**

Seaview Orthopedics is going to sponsor the 2<sup>nd</sup> place, Greenbriar Men's Club 3<sup>rd</sup> place, Pineland Cultural 5<sup>th</sup> place, Diane Turton \$100.00 to put wherever.

Waiting to see about Kristy's, Zano's and the Women's Club

Email from Jennifer McMann asking what product we needed and Jeanne said 600 hot dogs and rolls and water.

Jeanne stated:

#### **Skits**

She went around to the non-profit groups that were at Pirates Day and the 4-H they have a horse club. They had a mechanical skeleton horse and they are going to enter and build some kind of skit around it.

Boy Scouts Pack 26 from Barnegat they are interested in doing it as a fund raiser

Elementary School teachers some kind of mermaid

Jeremiah Douglas group are going to do Evil Clowns

First Aid are not going to be able to do it because they are in eighth grade are on a trip to D.C.

Asked Firemen and Police if their recruits/cadets would like to do a skit.

Chris – Purge (last year's Alice in Wonderland)

Patty Clark

#### **Fees**

\$10.00 and \$8.00 Did not add the bundle in the Haunted Pavilion. \$25.00 for Express Ghost Pass includes the Pavilion. They will be given a ticket plus a wrist band so that after their hayride they can come back and go thru pavilion. Sell the pass before the regular ticket sales, (closer to bathrooms); credit card machine will be used.

Jeanne stated:

1. Business Donation – Shoprite, 600 hot dogs and 600 rolls
2. The ride will go backwards again
3. Ghost advertising signs are up
4. Flyers have been sent out to past participants and the schools.

## Special Events Committee minutes 9-13-2016

### COMMITTEE JOBS

1. Spencer has the cooking taken care of and donated his grill
2. Concession stand – Barbara Houston, Millie, Kathryn, Mary and Dolores
3. Tickets – Rita, Diane, Lynn, Carol
4. Ticket Collecting – Lydia (one night) and cert people
5. Haunted Pavilion – Lydia (one night) and Lisa
6. Firemen, Cert people (3) unloading
7. Tractors –Riding - Grays
8. Crossing traffic Jay 2 people
9. Back of tractors – Cert and Firemen
10. Hayride room – Jeanne and Harrison
11. Voting – Joni and (1) relief
12. Georgette – Friday night tickets with Rita

DJ – Mike Thompson

Boy Scouts

Girl Scouts

Ice Cream Vendor - Manahawkin

Trailside Gardens

Mona – chocolates

Sent letters out to last year's participants, trying to get the word out to high schools.

Chair checked out the hayride room, box of sticks to give to kids, we need to buy the glow sticks for the tractors.

Chair has done the purchase orders for

Trailside for Hay and stalks

Clayton for filter fabric

Home Depot

Walmart

Tractors: Linda Kraft emailed that they would be there.

Chair reminded committee of the date our November meeting is Tuesday, November 29, 2016.

The date for the Sundaes with the Snowman the first Friday in December (December 2, 2016).

Chair asked for a motion to adjourn:

Barbara Houston made a motion to adjourn and Rita Sweeney seconded it. All in favor.

Meeting Adjourned at 7:42 PM

Respectfully Submitted

Lydia M. Dodd

Recording Secretary