

2016-131

**RESOLUTION APPOINTING DIANE B. AMBROSIO AS
ADMINISTRATOR FOR THE TOWNSHIP OF OCEAN
PURSUANT TO N.J.S.A. 40A:9-137**

WHEREAS, the Township of Ocean is in need of the services of a Township Administrator; and

WHEREAS, Diane B. Ambrosio, RMC, currently serves as Township Clerk for the Township of Ocean and is willing and able to perform the duties of Administrator; and

WHEREAS, the Township Committee wishes to appoint Diane B. Ambrosio to the position of Administrator; and

NOW THEREFORE BE IT RESOLVED this 26th day of January, 2016 by the Township Committee, Township of Ocean, County of Ocean and State of New Jersey as follows:

1. Diane B. Ambrosio is hereby appointed as Administrator for the Township of Ocean.
2. The Mayor and Township Clerk be and they are hereby authorized to execute an Agreement in accordance with the terms of this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Diane Ambrosio, RMC, Township Clerk;
2. Gregory P. McGuckin, Esquire, Township Attorney;
3. Marlene Miller, Township Treasurer
4. Mary Blood, Payroll

Diane B. Ambrosio, RMC, Municipal Clerk

**DASTI, MURPHY
McGUCKIN, ULAKY,
KOUTSOURIS & CONNORS**
COUNSELLORS AT LAW
620 WEST LACEY ROAD
P.O. BOX 1057
FORKED RIVER, N.J. 08731

**AGREEMENT
BETWEEN TOWNSHIP OF OCEAN AND
DIANE AMBROSIO TO SERVE AS
ADMINISTRATOR FOR THE
TOWNSHIP OF OCEAN**

WHEREAS, the Township of Ocean is in need of an Administrator;

WHEREAS, Diane Ambrosio, RMC, Township Clerk, has advised the Township Committee that she is willing to serve in the position of Administrator for the Municipality, in addition to her regular duties as Township Clerk;

WHEREAS, the Township Committee wishes to appoint Diane Ambrosio as the Township's Administrator;

NOW THEREFORE, in accordance with the terms of this Agreement, the parties agree as follows:

1. Diane B. Ambrosio, be and she is hereby is appointed as Administrator for the Township of Ocean, and shall serve at the pleasure of the Township Committee.
2. Diane B. Ambrosio shall receive a stipend in the amount of \$12,500.00 per year to serve as Administrator, which shall be paid in addition to her salary as Township Clerk and included in her regular paycheck with all appropriate deductions being made therefrom.
3. In view of the fact that the Township Administrator will be performing additional duties and Ms. Ambrosio may not be able to utilize all of her "comp time" by the end of each calendar year, Diane Ambrosio may accumulate, ie "carry over" a total of 5 days, i.e. 35 hours, of "comp time", at her regular rate of pay for her position as Township Clerk, which shall be paid to her at the time of her retirement or separation from the Municipality.

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No more than 5 days, i.e. 35 hours, may be banked in such a manner, and any unused "comp time" beyond said amount is forfeited.

4. In the event Ms. Ambrosio, attends college level courses at an institute of higher education, Diane Ambrosio shall receive reimbursement for the actual cost of said classes, up to \$2,000.00 per college level course, provided she maintains a grade of "C" or higher for such classes. These payments shall be paid as a "reimbursement" at the conclusion of the course and upon proof being provided by Ms. Ambrosio as to her enrollment and satisfaction of the course requirements and grades. The Township will not pay for any other costs other than the tuition reimbursement and Ms. Ambrosio shall not be entitled to any compensation for attending such classes and she shall do so on her own time.

5. All other terms and conditions of her position as Township Clerk are incorporated into this Agreement.

6. The parties recognize that Diane Ambrosio, RMC, Township Clerk, has tenure in that position. However, the position of Administrator shall be served at the pleasure of the Township Committee and may be terminated at any time by the Township Committee, in accordance with N.J.S.A. 40A:9-138.

7. The parties hereto agree to the terms of the conditions set forth herein.

Dated:

DENNIS F. TREDY, MAYOR

Dated:

DIANE B. AMBROSIO, RMC

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