ORDINANCE NO. 2016- 5

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OCEAN, COUNTY OF OCEAN, STATE OF NEW JERSEY, RE-ADOPTING THE TOWNSHIP'S POLICIES AND PROCEDURES MANUAL AND ESTABLISHING PROCEDURES TO AMEND SAME WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, RESPECTIVE EMPLOYEES, VOLUNTEERS AND INDEPENDENT CONTRACTORS IN THE TOWNSHIP OF OCEAN

BE IT ORDAINED by the Township Committee of the Township of Ocean, County of Ocean, State of New Jersey that:

SECTION I. The Township of Ocean has previously established by Ordinance, procedures to adopt personal policies and authorizing the Township Administrator to implement said policies. The Township has previously established by Ordinance, titles for public employment within the Township of Ocean, salary ranges for Township employees and certain personal policies.

SECTION II. The Township Committee of the Township of Ocean wishes to insure that changes and amendments with respect to same, may in the future be adopted by Resolution from time to time, however, at this time it wishes to re-adopt, by this Ordinance, the following document entitled "Municipal Access Liability Joint Insurance Fund, Policies and Procedures Manual for the Township of Ocean" with forms, consisting of 70 pages, which is attached hereto and incorporated herein.

SECTION III. The Township Administrator shall be responsible to implement and enforce the personnel policies adopted by this Ordinance and future Resolution as authorized herein. If there is a conflict between said personnel policies and procedures and any lawful collective bargaining agreement, personal services contract or federal or state law, the terms

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and conditions of that contract or law shall prevail. In addition, any existing personnel Ordinances, which is not or has not been amended, restated or changed, pursuant to a newly adopted Personal Policies and Procedures Manual authorized by this Ordinance and attached hereto, shall remain in full force and effect unless and until said policy or procedure is amended by future Resolution or Ordinance. In all the cases the practice adopted pursuant to this Ordinance shall prevail.

SECTION IV. The attached Policies and Procedures Manual, may be amended by Resolution of the Township Committee, from time to time, and this Ordinance authorizes such amendments. The Polices and Procedures Manual adopted herewith, along with all personal policies and procedures adopted pursuant to said future resolutions shall be applicable to all officials, appointees, employees, prospective employees, volunteers and independent contractors of the Township of Ocean.

SECTION V. If any section, subsection, clause, phrase, ordinance or parts or ordinances inconsistent herewith are hereby repealed.

This Ordinance shall take effect after second reading and publication as required by Law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Committee of the Township of Ocean on first reading at a meeting held on the 14th day of April, 2016. The Ordinance will be considered for second and final reading at a meeting of the Township Committee which is scheduled for the 12th day of May, 2016, at 6:30 p.m., or as soon thereafter as the matter may be reached, at the Municipal Building located at 50 Railroad Avenue, Waretown, New Jersey, at which time the public is

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invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

DIANE B. AMBROSIO, RMC
TOWNSHIP CLERK

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