

**TOWNSHIP OF OCEAN
SPECIAL EVENTS COMMITTEE
REGULAR MEETING MINUTES
August 9, 2016**

Meeting began at 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

Pursuant to the provisions of the New Jersey Open Public Meeting Act, sending copies of the notice of the meeting properly provided adequate notice of the meeting to the Asbury Park Press and the Atlantic City Press. Notice was posted on the bulletin board in the Administration Building.

STATEMENT OF RESPONSIBILITIES: The Special Events Committee is an advisory committee to the Township Committee. Discussions and motions made at this meeting are understood to be recommendations only and dependent on the consideration of the Township Committee for approval.

The meeting of the Township of Ocean's Special Events Committee was held on the above date and time. The meeting was called to order by Chair, Jeanne Broadbent.

ROLL CALL

Members Present:	Georgette Boden	Jeanne Broadbent	Pat Eppolito
	Jay Manza	Rita Sweeney	Joan Tredy
	Gina Schreier	Jeff VonSchmidt	Debra Woods

Members Absent: Barbara Houston

APPROVAL OF MINUTES –June 14, 2016

Georgette Boden made a motion to accept the minutes and Jay Manza seconded them.
All in favor

CORRESPONDENCE:
None

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OLD BUSINESS:

FISHING AND CRABBING DERBY FEEDBACK

Chair stated that there were about 13 to 18 participants, there were no fish caught but 18 crabs were caught. Donations were given by Creekside Fishery, Spencer's Marina and a gentleman from Greenbriar who is anonymous.

NEW BUSINESS:

HAUNTED HAYRIDE – OCTOBER 14TH AND 15TH

Chair gave flyers out to committee for perusal

Jeanne stated :

1. She met with Matt to go over the setup
2. Price is being raised to; \$10.00 and \$8.00 with extra \$2.00 charge for haunted pavilion
3. \$25.00 pp for Express Ghost Pass which includes Haunted Pavilion – they will be given a ticket but also a wrist band so that after their hayride they can come back and go thru Pavilion.

Matt Ambrosio stated that the fire company has now acquired a credit card machine. That information will be added to the flyer. Discussion took place as to lighting, electricity and parking and general information. He also stated that the light and poles around the lake will be taken down and they are going to run the electric underground which gives them the opportunity to add outlets along the road.

Jeanne stated:

1. The vendor pricing is \$75.00 a night for food vendors, which at this time are the ice cream trucks and Mona's Chocolates
2. Other vendors Jeanne \$25.00 a night: Spiritual Solutions
3. Business donations – such as Shoprite, they will be told they can have a booth if they wish, Seaview Orthopedics, Diane Turton, etc.
4. The ride will go backwards again
5. Trailside Gardens we are looking the buy the hay and stalks from him.
6. Ghost advertising signs will go up September 1st or 2nd.
7. Maintenance will be taken care
8. If you are volunteering and your grandkids are here, something will be worked out with some kind of ticket for fast track so that they can go on the ride and will be able to vote.

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9. Jeanne asked Jay if someone at vo-tech would be able to make us a shark head that we would be able to display in the lake near the floating dock. Or a buoy and paint it, near floating dock or bridge. Jay thought maybe a cage and fiberglass it. Matt thought maybe attach it to a raft and paint the raft black which you would not see it in the dark. Jay mentioned smoke machines.
10. Flyers are going to be sent out to past participants and the schools.
11. Handicapped spots are always an issue, especially for the special needs kids that come so we are going to need extra spots for them. Jay mentioned maybe on the other side. Matt said the parking attendants have to be aware and handicapped spots are definite, no exceptions.

COMMITTEE JOBS

1. Need a cook – Spencer has the cooking taken care of and donated his grill
2. Concession stand – Pat is working on - Millie, Kathryn and Dolores
3. Tickets – Rita, Diane, Lynn, Carol
4. Ticket Collecting – Lydia and cert people
5. Haunted Pavilion – Lydia and Lisa
6. Jay, Cert people (3) unloading
7. Tractors – Grays
8. Crossing traffic 2 people
9. Back of tractors – Cert and Firemen
10. Hayride room – Jeanne and Harrison
11. Voting – Joni and (1) relief
12. Debbie said that she will only be there Friday and she will get teachers to do skits
13. Jeff will drive a tractor
14. Georgette – Friday night tickets with Rita

Skit Gina and her First Aid Squad Cadets – Jeanne said that they should challenge the Cadets from the Fire Company and police.

DJ – Mike Thompson
Boy Scouts – cotton candy, pop corn, candy
Girl Scouts – Membership Drive - ???
Trailside Gardens – sold pumpkins and mums
Mona – sell her candy stuff
Muscle for Hire – Gave out literature
(2) Food Vendors

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Flyers will be going out on Face book and newspapers.

DONATIONS

Sent letters out for donations

Diane Turton
WB Grant
Seaview Orthopedic
Meticulous Landscaping
Shop Rite
Buy Rite Liquor
Greenbriar Women's club
Greenbirar Men's Club
JCP&L
Wawa
Dunkin Donuts

New Businesses to send to:

Master Craft
Petty Motors
Ocean First
Zano's
McLean Financial
Dollar General
Nail Place on Lighthouse
Lighthouse Tavern
Albert Music Hall

Last Year Donations for the Prizes

1 st place – Seaview Orthopedics	\$450.00
Women's Club	\$225.00
Kristy's Employees	\$150.00
Kristy's Management	\$125.00
Zano's	\$ 75.00
Diane Turton	\$100.00

SUGGESTIONS:

Glow sticks
Flashlights with red lenses for front of tractors was suggested
All tractors have to have the same colors in same spots
Must be lit up so the skits can see them coming.

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Suggested that skit contestants need to know what kind of skit is registered so that there are not duplicates.

Chair asked for a motion to adjourn:
Pat Eppolito made a motion to adjourn and Rita Sweeney seconded it. All in favor.

Meeting Adjourned at 7:42 PM

Respectfully Submitted

Lydia M. Dodd
Recording Secretary