

# MEETING MINUTES

## TOWNSHIP OF OCEAN COUNTY OF OCEAN BUSINESS MEETING November 12, 2015

### Call to Order

ROLL CALL: LACHAWIEC Absent TREDY X WETTER X

### Flag Salute

**STATEMENT:** Pursuant to the provisions of the New Jersey Open Public Meeting Act, adequate notice of this meeting was properly provided by sending a copy of the Notice of Meeting to two newspapers, The Asbury Park Press and the Press of Atlantic City. The Notice was posted at the office of the Township Clerk.

### Committee Reports

Mayor – Tina Wetter

Mayor Wetter reported the following information:

Ordinance 2015-14 was placed on the agenda in August when the Township accepted the Financial Audit and was listed in the findings report and the corrective action plan. This ordinance will now place us in compliance with the federal and state wage and hours laws as it applies to the Township employees. During the review of this item, the Township will be working towards updating the Employee Handbook early next year to bring it into compliance with state and federal laws. This is also a recommendation of the Ocean County Joint Insurance Fund.

Mayor Wetter discussed Ordinance 2015-17. The Ocean County Joint Insurance fund has recommended this ordinance to be passed in each community. It places in the codebook the different Officials, Employees, and Appointees that are to be provided legal counsel and explanation of who is covered if a lawsuit is filed.

Mayor Wetter discussed Ordinance 2015-19. At the Redevelopment Meeting on Monday, November 9, 2015, an application was approved for a project on Pennsylvania Avenue. This project contains 6 homes, a marina and one apartment above the marina store for use by only the property owner or employee of the Marina. The Redevelopment Plan will be sent to the Planning Board to be reviewed at their next meeting on December 3, 2015.

### Police Department

Mayor Wetter reported the Township applied for a grant to obtain funds to purchase bullet proof vests in the amount of \$2,015.49. This is under the 2015 State Body Armor Replacement Fund Program.

**Finance**

There are two (2) resolutions on the agenda for Budget Transfers. Funds are transferred from one line item to another line item as necessary at the end of the year. There is one for the General Funds and the Utility Department.

Deputy Mayor – Dennis F. Tredy

Deputy Mayor Tredy discussed Ordinance 2015-15. There have been many changes over the past year in the Department of Public Works. This has helped to streamline the Department of Public Works and Utility Department. Due to the realignment of the two departments into one department, this has assisted in getting more work done with less manpower, which is a cost savings to the town.

This ordinance combines what was three (3) departments, Road Department, Department of Parks, and Utility Department, into one (1) department and removes a foreman's position and an assistant foreman's position. There is now only two (2) foreman. One (1) Foreman, Department of Public Works and one (1) Foreman, Utility Department. This change has been extremely helpful especially during emergencies and water main breaks, etc.

Deputy Mayor Tredy discussed Ordinance 2015-20. The Township of Ocean has not raised its water and sewer rates or fees since 2008. There has been a lot of work to upgrade the water/sewer mains in the Township.

Also, the Ocean County Utility Authority has consistently raised their rates from 2008 to present. When the Township obtained the Utility Department it also came with their outstanding debt. There are two very large payments that are coming due that the town has been discussing for years. One in 2016 and one in 2017 in the approximate amount of \$826,000 per year.

The Township has been fortunate in obtaining New Jersey Environmental Infrastructure Trust (NJEIT) funding for most of the water and sewer projects since 2010. At this time the Township has received \$2,957,621.00 in principal forgiveness.

Due to all of these items, the town now finds it necessary to implement a 7% increase in the water and sewer rates starting January 2016. It is a necessary increase but needs to be done to keep the accounts solvent.

The sewer quarterly fixed rate was \$40.00 per 1,000 gallons and will now be \$42.80 per quarter. The quarterly water charge was \$32.00 per 1,000 gallons and will now be \$34.24.

This increase works out to less than 1% over the past 8 years. The public hearing for these two items will be December 10, 2015.

Deputy Mayor Tredy gave an update on the NJEIT Project. All utility work including water main, sewer main, and drainage is complete on 11<sup>th</sup> Street and Seneca Boulevard. The pipe trenches will be leveled next week, allowed to settle, and the final paving improvements will not be completed until the spring.

Work has transitioned to Skippers Cove. Sanitary sewer work is complete on Long John Silver Way and the water main work has begun. All work will be completed within each street before moving to the next street. Work in Skippers Cove is expected to continue into the winter, and final paving in the spring.

The Contractor is currently performing utility install on Monday through Thursday and is performing trench paving on Fridays.

The bidding of this project, Pebble Beach Area Water and Sewer Main Replacement and Drainage Improvements, will be in December 2015 for Dune Lane, Harborage Place, Stillwater Road, Maplewood Road, Englewood Road and Teaneck Road. The anticipated start date will be approximately March 2016.

Improvements to Pebble Beach Water Treatment Plant and Route 532. The Township is awarding the contract to TKT Contracting. The project includes new flow meters and valve actuators as well as a new chlorine feed system and chlorine contact tank at Pebble Beach. These are very important upgrades that are necessary for the water systems.

The Bryant Road T-dock project. The work on this project is now complete. The contractor has ordered the materials for the benches which should be installed within the next few weeks.

Rejecting Bids Barrier Free Access Improvements - Municipal Complex. There were only 2 bids received and they were higher than budgeted amount. The Township will be rejecting the bids for barrier free access improvements to Town Hall and Court/Meeting Room.

During October there are three (3) major events that took place the Haunted Hayride, Halloween Parade and Trunk or Treat. This year there was a new event, a Full Moon Walk with the Police Department. All of the events were well attended.

It takes everyone working together as a team to have these events and have them be successful. Deputy Mayor Tredy thanked the Special Events Committee, CERT Team, Department of Public Works, Fire Department, First Aid, and Police Department for assisting in all the events.

Besides strong community spirit, these events are successful as a result of a committed municipal workforce along with the hard work of many volunteers. Everyone's efforts are greatly appreciated

### **PUBLIC PORTION:**

**Motion to open Public Comment** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

Eileen Doyle, 243 11<sup>th</sup> Street, inquired if tonight's agenda is on the website.

Township Clerk/Acting Administrator Ambrosio discussed, due to the holiday, the agenda was not on the website prior to the meeting. The agenda will be up on the website tomorrow.

Mrs. Doyle inquired since 11<sup>th</sup> Street is not going to be paved until spring 2016, has the Committee considered the impact that will have on snow plowing.

Deputy Mayor Tredy discussed the contractor will be smoothing the roads to a certain degree before they are finished, in order to make them plowable.

Township Clerk/Acting Administrator Ambrosio discussed the engineers are still at the site. The engineers and Superintendent of Public Works will have to give their stamp of approval before the contractor can leave.

Mrs. Doyle discussed the County promised to replace the gabion on the creek, when the Township is finished with their work and inquired will the Township's work include putting in the chlorine and actuators. Mrs. Doyle inquired who is going to fix the creek walls and when.

Township Clerk/Acting Administrator Ambrosio discussed the work was not scheduled for the fall. It was supposed to be scheduled for spring 2016. Township Clerk/Acting Administrator Ambrosio will check to see when it is scheduled.

Mrs. Doyle thanked Jean Broadbent, Recreation Coordinator, for organizing the Township trips. Mrs. Doyle just came from Jenkinson's Aquarium and tomorrow there is a trip to the Monmouth County Mall.

Mrs. Doyle inquired if the Police determined who was breaking into cars in the Pebble Beach area.

Mayor Wetter discussed not getting a report on whether the suspects were caught.

Township Clerk/Acting Administrator Ambrosio discussed the matter is still under investigation.

Deputy Mayor Tredy discussed the Police suspect it was a teenager walking up and down the streets. It was just change being stolen from the vehicles.

Mrs. Doyle discussed her ice cube maker is being repaired tomorrow now that the water line repairs are complete and inquired who she should submit the bill to.

Mayor Wetter discussed that would be addressed with the contractor.

Township Clerk/Acting Administrator Ambrosio discussed if the contractor concurs with Mrs. Doyle, please call the Clerk's Office.

Mrs. Doyle discussed there are no apartment numbers on the outside doors at the Willows Senior Apartments. The Oceanride bus driver was having difficulty picking up the riders.

Township Clerk/Acting Administrator Ambrosio discussed the riders are to be picked up at the main entrance not at the individual apartments.

Mrs. Doyle discussed the Americans with Disabilities Act (ADA) doors at the Community Center did not work on Election Day and it happened again on another day.

Township Clerk/Acting Administrator Ambrosio discussed on Election Day the push bar was not all the way in. Once it was discovered, DPW was called and it was adjusted.

Deputy Mayor Tredy discussed the Department of Public Works will inspect the doors.

**Motion to close Public Comment** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**MOTION TO APPROVE: Meeting Minutes of October 8, 2015** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**Resolution 2015-332 Payment of Claims – as presented to the Township Committee for payment thereof in the amount of \$4,230,873.27.**

Motion to approve was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**Ordinance 2015-14– Second Reading – Public Hearing**

**An ordinance amending Chapter 57 of the Codified Ordinances of the Township of Ocean entitled "Personnel Policies".**

**Motion to open Public Comment** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

No comment from the public.

**Motion to close Public Comment** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**Motion to approve Ordinance 2015-14** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**Ordinance 2015-15– Second Reading – Public Hearing**

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OCEAN, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTERS 65-1 THROUGH 65-5 OF THE TOWNSHIP CODE OF THE TOWNSHIP OF OCEAN**

**Motion to open Public Comment** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.  
Roll Call: Tredy: Yes, Wetter: Yes

No comment from the public.

**Motion to close Public Comment** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.  
Roll Call: Tredy: Yes, Wetter: Yes

**Motion to approve Ordinance 2015-15** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.  
Roll Call: Tredy: Yes, Wetter: Yes

**Ordinance 2015-16– First Reading – Title Only**

**An ordinance of the Township Committee of the Township of Ocean, County of Ocean, State of New Jersey, Amending Chapter 95 of the Codified Ordinances of the Township of Ocean Entitled “Animals”.**

**Motion to approve Ordinance 2015-16** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.  
Roll Call: Tredy: Yes, Wetter: Yes

**Ordinance 2015-17– First Reading – Title Only**

**AN ORDINANCE AUTHORIZING THE TOWNSHIP OF OCEAN TO PROVIDE LEGAL COUNSEL AND INDEMNIFICATION FOR OFFICIALS, EMPLOYEES AND APPOINTEES OF THE TOWNSHIP OF OCEAN IN CERTAIN ACTIONS BROUGHT AGAINST SAID OFFICIALS, EMPLOYEES AND APPOINTEES.**

**Motion to approve Ordinance 2015-17** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.  
Roll Call: Tredy: Yes, Wetter: Yes

**Ordinance 2015-18– First Reading – Title Only**

**An ordinance amending Ordinance No. 2008-21 of the Township of Ocean, County of Ocean, State of New Jersey, Entitled “Water and Sewer Utility Department” Fees Relating to Chapter 13 of the Township Codebook.**

**Motion to approve Ordinance 2015-18** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.  
Roll Call: Tredy: Yes, Wetter: Yes

**Ordinance 2015-19– First Reading – Title Only**

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OCEAN APPROVING A REDEVELOPMENT PLAN GOVERNING BLOCK 169, LOTS 8.01, 12 AND 13, AND BLOCK 191, LOT 13, PURSUANT TO THE NEW JERSEY LOCAL REDEVELOPMENT AND HOUSING LAW (N.J.S.A. 40A:12A-1, ET SEQ.)**

**Motion to approve Ordinance 2015-19** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**Ordinance 2015-20– First Reading – Title Only**

**AN ORDINANCE AMENDING CHAPTER 400-20 OF THE TOWNSHIP CODE OF THE TOWNSHIP OF OCEAN WITH RESPECT TO WATER AND SEWER BILLING POLICIES AND PRACTICES**

**Motion to approve Ordinance 2015-20** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**CONSENT AGENDA**

**The below listed items are considered to be routine by the Township Committee of the Township of Ocean and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the consent agenda and will be considered separately.**

- 2015-333 Resolution of the Township of Ocean, County of Ocean, and State of New Jersey hereby requests you to join them in celebrating the Marine Corps 240<sup>th</sup> Birthday, November 10, 2015
- 2015-334 Resolution appointing Aaron Collins as a per diem dispatcher
- 2015-335 Resolution authorizing release of performance guarantee Willows at Waretown – Detention Basin
- 2015-336 Resolution recognizing the Month of November 2015 as National Family Caregiver Month
- 2015-337 Resolution authorizing appropriation transfers in the amount \$173,000.00
- 2015-338 Resolution authorizing appropriation transfers in the Utility Accounts amount \$100,000.00
- 2015-339 Resolution authorizing Change Order No. 2 Skippers Cove Water Main Replacement
- 2015-340 Resolution authorizing the award of a contract to TKT Construction Co., Inc. for Pebble Beach and Route 532 Water Treatment Plant Improvements in the amount \$583,000.00
- 2015-341 Resolution authorizing Change Order No. Potable Water Contract with P & A Construction Skippers Cove Seneca Boulevard and 11<sup>th</sup> Street Water and sewer Main Replacement
- 2015-342 Resolution Rejecting bids for the Township’s Barrier Free Access Improvements for the Municipal Complex

**Motion to approve Resolutions 2015-333 through 2015-342** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**Motion to approve the below listed dates in 2015 & 2016 for the use of the Community Center and Waretown Memorial Recreation Park:**

1. Collen Lewis – January 1, 2016
2. Annette Bonfonti – December 20, 2015
3. Tiffany Rutan/Christopher Gil – December 13, 2015
4. Kathleen Paterson – March 12, 2016
5. Sylvia Yacono – February 28, 2016
6. Lydia Todd – December 12, 2015
7. Girls Scouts – Jessica Sutton – November 6, 2015
8. WAA Baseball – 2<sup>nd</sup> Tues 2016
9. Stephanie Rascio/Addonizio – November 7, 2015
10. Holly Auxiliary of the SOMC Foundation – 4<sup>th</sup> Wednesday
11. Regular Republican Organization of Ocean Township – Last Tuesday of each month
12. Republican County Committee – Last Tuesday of each month
13. Michael Kaveny – November 21, 2015

**Motion to approve** was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

**Next Scheduled Meeting - December 10, 2015 at 6:30 pm**  
**Reorganization Meeting – January 4, 2016 at 3:30 pm**

**Adjournment**

Motion to adjourn was moved by Deputy Mayor Tredy, seconded by Mayor Wetter.

Roll Call: Tredy: Yes, Wetter: Yes

Signed and Submitted:

\_\_\_\_\_  
Diane B. Ambrosio, RMC  
Municipal Clerk/Acting Administrator

\_\_\_\_\_  
Date