

# TOWNSHIP OF OCEAN

50 Railroad Avenue, Waretown, New Jersey 08758 • (609) 693-3302 • Fax: (609) 693-9026



## VACANT PROPERTY REGISTRATION

**VACANT PROPERTY ADDRESS:** \_\_\_\_\_

**Owner(s) full name (PRINT)** \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Lienholder in Possession: Name:** \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Authorized Agent: Name:** \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date property became vacant: \_\_\_\_\_

*Acknowledgement of Responsibility: the undersigned owner/agent: 1)avows and acknowledges that the information contained herein is complete and accurate: 2)assumes responsibility for maintaining and securing subject building in conformity with Township of Ocean Codes and 3)acknowledges the responsibility to notify the Township in writing within 30 days of any changes to information contained in this registration form.*

**Owner/Agent** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial Yearly Registration Fee of \$500.00 per Property**

**In Addition to the Initial Registration Fee there is a \$2000.00 Vacant and Abandoned Property Fee**

All fees are due within 10 days of the expiration of the previous registration

Cash: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**FEE MUST ACCOMPANY APPLICATION**

Make checks payable to: Township of Ocean

Mail to: Township of Ocean Clerk's Office

50 Railroad Avenue, Waretown, NJ 08758

**VACANT PROPERTY MAINTENANCE PLAN**

1. Properties subject to this chapter shall be kept free of weeds, overgrown brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspaper circulars, flyers, notices, except those required by federal, state or local law, discarded personal items, including, but not limited to, furniture, clothing, large and small appliances, printed material, or any other items that give the appearance that the property is abandoned.
2. Registrable property shall be maintained free of graffiti or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior structure.
3. Front, side, and rear yards, including landscaping, of registrable property shall be maintained in accordance with the applicable code( s) at the time registration is required.
4. Registrable yard maintenance shall include, but not be limited to, grass, ground covers, bushes, shrubs, hedges or similar plantings, decorative rock or bark or artificial turf/sod. Acceptable maintenance of yards and/ or landscape shall not include weeds, gravel, broken concrete, asphalt or similar material.
5. Maintenance shall include, but not be limited to, watering, irrigation, cutting and mowing of required ground cover or landscape and removal of all trimmings.
6. Pools and spas of shall be maintained so the water remains free and clear of pollutants and debris and shall comply with the regulations set forth in the applicable code( s).
7. Failure of the mortgagee, owner, and transferees to properly maintain the property as required by this chapter may result in a violation of the applicable code( s) and issuance of a citation or notice of violation in accordance with the applicable code of the Township of Ocean. Pursuant to a finding and determination by the Township of Ocean Sheriff, Magistrate or a court of competent jurisdiction, the Township of Ocean may take the necessary action to ensure compliance with this section.
8. In addition to the above, the property is required to be maintained in accordance with the applicable code(s) of the Township of Ocean.

I certify that the above Vacant Property Maintenance Plan will be adhered to and that I am required to notify the Code Enforcement Office of any changes.

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**Signature of Owner/Agent**

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**Date**